

**Plum Borough School District
Facilities Committee Meeting Minutes
March, 2012**

Date: March 13, 2012

Time: 7:00 PM

Location: Cafeteria, Center Elementary School

Purpose: Discuss Facilities Matters for the Month of March, 2012

Committee Members: Mr. Shane McMasters Chairperson (absent); Mr. Zucco and Mr. Dowdell, Committee Members

Administrative Representatives: Dr. Glasspool, Dr. Rossi, Mr. Brewer and Mr. Marraccini

Aramark Representative: Mr. Bob Holleran, Facilities Supervisor

Construction Representatives: Mr. Steve Ackerman, LR Kimball, Architects

Mr. Dennis Russo, Russo Construction, Owner's Representative

I. Call Meeting to Order at 7:02pm

II. Citizen's Comments:

A. On agenda Items.

None

B. On non-agenda items.

None

III. Agenda Action Items:

1. Recommend approval of Use of Facilities Applications as presented for the following:
2. YMCA request for use of Facilities for 2012-13 School Year at Pivik Elementary
3. Vicky Roessler request for additional day per week (current usage 2x weekly @ \$25 per month)

Committee Recommendation: Move to approve to Public Agenda

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4. Recommend approval to accept proposal by Tobey-Karg Service Agency to replace Micro Processor on O'Block Chiller unit at a price of \$9,975.00. This represents the lowest of three quotes.
Mr. Holleran said that Tobey-Karg's original bid was \$14,475 but since then they have hired a staff member that has enabled them to lower their bid price- this represents a \$5000 saving for the District.

Committee Recommendation: Move to approve to Public Agenda

5. Recommend approval of Elementary Construction /New Softball Field Invoices as attached for Nello, Massaro, Russo Construction, Andrews & Price see attachment.

Committee Recommendation: Move to approve to Public Agenda

6. Recommend approval of unused and obsolete Technology Equipment as attached.
Mr. Zucco questioned whether District could sell any of the unusable items, Mr. Marraccini said the Equipment is “junk” and not usable, would be very difficult to sell.

Committee Recommendation: Move to approve to Public Agenda

Dr. Shelby Stewman Demographic Study presentation:

The Board requested a new Demographic Study be done and prepared in September

Committee Recommendation: Move to approve an updated Demographic Study to Public Agenda

IV. Informational Discussion Items:

1. Construction Updates:

A. New Pivik Elementary Project / Softball Field updates:

Mr. Ackerman, LR Kimball – New Pivik Elementary School and Softball Field

Mr. Peterman, Massaro - New Pivik Elementary School

Mr. Russo , Russo Construction – New Pivik Elementary School and Softball Field

Construction updates with hand outs were given by Mr. Russo. He commented that there has been “improved cycle times on RFI” recently.

B. Discuss Construction Cash Flow Schedule. See schedule provided by Massaro.

2. High School Stadium Grandstands update

Mr. Arnold Caffas from Pittsburgh Soil and Rock Inc spoke about the February site visit to the Stadium Grandstands. Mr. Russo and Mr. Holleran also attended the site visit. Mr. Caffas said he noted “no structural issues”, foundation and decking “was good”. He said erosion continues but there is “no urgency” (report was submitted). An amount of roughly \$23-24,000 is what a contractor told him it may cost to correct the erosion.

3. Raptor V-soft Security Technology – see attachments

Dr. Glasspool gave an overview of the security technology, with hand outs given to Board Members. After some discussion, Board asked to move to Public Agenda to budget for the Raptor Security Technology system to be installed at secondary schools for 2012-13 School Year.

Committee Recommendation: Move to approve purchase of Raptor Technology to Public Agenda

4. Plum Baseball Association –Athletic Field upgrades/paint request

Mr. Jeff Tishko from the Plum Athletic Association gave out information sheets on his group's request to paint the High School baseball field dugouts. He said his group has spent \$7000 this year for new infield dirt, and was requesting the District to split the cost of the dugout painting (\$1700). Mr. Drake questioned why a booster group was paying for something that should be budgeted from District funds. Mr. McGough gave a brief history of the booster groups involvement in field upgrades. After further discussion among all members the Board requested that Mr. Tishko submit the invoice for the Infield Dirt purchase to the District for payment. This will enable his group to complete the dugout painting purchase.

Committee Recommendation: Move to approve Dirt purchase invoice to Public Agenda

5. Aramark – Mr. Pat O'Donnell – Service Updates

Mr. O'Donnell gave an update on the Aramark Service Agreement which is in effect until August 8, 2012. He discussed a potential renewal with the District which can result in a guaranteed cost savings through Aramark taking over the Custodial Cleaning Budget. Mr. Drake asked whether the District currently uses any "Green Cleaning" products-Mr. Holleran said they do not. Mr. O'Donnell then gave a brief description of some of the "Green Cleaning" products and methods that Aramark employs throughout their industry. Mr. St Leger expressed concern about "losing control" of the cleaning chemicals if Aramark would be purchasing all products. A brief discussion was held about the current cleaning products used and the specifications that are used while doing yearly bid purchasing.

6. ADDED ITEM PER DR. GLASSPOOL:

Dr. Glasspool asked that the Board approve for purchase the updated FF&E totals for the new Pivik Elementary.

Committee Recommendation: Move to approve FF & E purchase to Public Agenda

V. New Business Roundtable.

Mr. Drake asked about the status of the new Pivik Playground bids. Mr. Brewer said that bid are Advertised, and the approved vendor should be on the April Board Agenda.

VI. Next Facilities Meeting: Tuesday, April 9th, 2012.

VII. Adjournment at 8:52pm.